

City of Dixon  
Code Enforcement Board  
February 18, 2026

City of Dixon Code Enforcement Board met on February 18, 2026. Attending were Board Chairman Sondra Norman, Board members Stace Poole and Janice Baker, Code Enforcement Officer Chris O'Leary, and City Clerk Barb Goff. Board member Teresa Johnson was absent.

Minutes from the previous meeting were approved on a motion by Mr. Poole, seconded by Ms. Baker, all ayes.

There have been no changes regarding the following active cases:  
GI 191 Railroad, NA 155 Railroad, NA 130 Railroad.

MO 41 College: Mr. Poole made a motion to reissue the citation, which already has a late fee included, for a third and final notice, and include a \$500 non-responsive penalty, seconded by Ms. Baker, all ayes.

BL 238 41A N: Citation will be reissued for a third and final notice and include a \$500 non-compliance penalty.

BL 475 132 W: Citation will be issued with a \$100 late fee.

WI 132 Clayton: A Notice of Violation was mailed and provided for 15 days to bring the property into compliance.

PA 1308 41A S: A letter will be mailed to express appreciation for bringing the property into compliance and remind that a citation had been issued. The letter will request the citation fine be paid to prevent a late fee being assessed.

SA 2744 41A S: Property will be monitored.

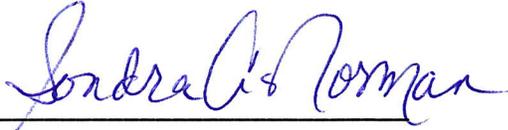
RE/HA 2579/2591 41A S: A letter will be mailed requesting to limit accessibility to entrances of vacant homes located on the property.

Mrs. Norman and Mr. O'Leary will work together to draft an email to be sent to the City Attorney. The email will provide a brief overview of several cases for which the Board needs advisement, and request a response of recommended procedure to follow.

Board members noted the need for review and revision of the Property Maintenance Code ordinances. Particular areas that need to be addressed are fees and penalties, especially related to cases with no response.

A meeting was scheduled for March 25 at 10am.

A motion to adjourn was made by Mr. Poole, seconded by Ms. Baker, all ayes.



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Sondra Norman, Chairman



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Barb Goff, City Clerk